



Forbes Park Association, Inc.
Pandan Road, Forbes Park
Makati City, 1219, Philippines

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Fax +632 7091 6435
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Date: _____

Control No. _____

SHORT-TERM WORK PERMIT

Maximum of Six (6) working days only

I, the undersigned property owner/resident requests the issuance of a Short-term Work Permit to cover the works- emergency repair/maintenance works that will be undertaken in our property for a period of not more than six (6) days, as follows:

I. SCOPE OF WORK

II. NAME OF WORKERS (Maximum of 5 workers only)

Requirements: Photocopy of valid Government-issued ID, and P20.00/worker

- | | |
|----------|----------|
| 1. _____ | 4. _____ |
| 2. _____ | 5. _____ |
| 3. _____ | |

III. ESTIMATED START AND COMPLETION DATE

Start Date: _____ Completion Date: _____

IV. Terms and Conditions

- (1) Under Article IV, Section 4.1.3 of the Rules and Regulations, only 5 (5) workers shall be allowed to perform the above stated repair/maintenance work, which shall be limited to a maximum period of six (6) working days only. **If, however, the work exceeds the allowable period, I shall apply for the regular Minor Repair Works Permit from the FPA, subject to compliance of its corresponding requirements.**
- (2) All workers shall secure gate passes from the FPA Office. Together with this form, I shall also sign the Application Form for gate passes of the workers listed above. I shall be responsible for my worker's conduct while they are within the premises of the village.
- (3) Delivery of materials shall be covered by the necessary entry permit from the FPA, subject to payment of entry fees, if applicable. No debris or excess materials shall be dumped or left on the sidewalk or street after completion of the works. Hauling out and disposal of any debris or construction material shall be the responsibility of the resident and/or his contractor.

I UNDERSTAND AND ACCEPT the above terms and conditions and undertake to comply with the FPA rules and regulations by affixing my name and signature below.

Printed Name & Signature of Resident/Owner

Property Address

Contact No. (Landline or Mobile)

Name & Signature of Contractor (If any)

Processed by:

JOSEF R. LAZO
Village Architect

Noted by:

JONA M. MEDRANA
Village Manager