



Forbes Park Association, Inc.
Pandan Road, Forbes Park
Makati City, 1219, Philippines

Tel. +632 8817 2420-21
Fax +632 7091 6435
Email admin@forbesparkassociation.com

GENERAL
WORK PERMIT

Date Filed: _____

<input type="checkbox"/> New Work Permit	<input type="checkbox"/> Extension Work Permit
Address:	
Works to be Done (DETAILED):	
Period Coverage:	Time:

CONTRACTOR’S INFORMATION
Name of Contractor/ Company:
Project Supervisor/ Engineer:
Contact Number/ Email:

PERSONNEL	
1. Person-In-Charge:	
2.	5.
3.	6.
4.	7.

EQUIPMENT/ POWER TOOLS	QUANTITY
1.	
2.	
3.	

*I hereby certify that all work during this permit's duration will adhere to the
RULES & REGULATIONS/ CONSTRUCTION GUIDELINES set by FPA, INC.*

*Any deviation from these guidelines must be approved in writing by FPA, INC. prior to the
commencement of work. Failure to comply may result in the revocation of this permit and
potential legal consequences.*

Requested By:	Authorized By:
Contractor Representative/ Project Leader	Owner/ Tenant

Forbes Park Association, Inc.

Approved By:	Noted By:
Village Engineer/ Village Architect	Village Manager
COMMENTS	

Control No.: _____

Copy 1 – Owner/ Tenant/ Contractor representative; Copy 2 – Security; Copy 3 – FPA Office

TERMS AND CONDITIONS

- 1. The contractor and the project engineer/ supervisor shall ensure that there is no damage to the surrounding area.
- 2. Any damage to the surrounding area caused by negligence shall be the responsibility of the contractor.
- 3. The contractor is responsible for cleaning up the area after work.
- 4. All work permits shall be completed and submitted one week prior to the commencement of work. In the case of urgent/emergency work, FPA, Inc. shall have the discretion to grant approval.
- 5. If the contractor or workers continue to defy work stoppage orders from the Village Manager, Village Architect, or Village Engineer, FPA, Inc. has the right to confiscate materials or equipment to enforce the stoppage.
- 6. Unauthorized tampering of the Work Permit without authorization from the Village Manager, Village Architect, Village Engineer, or other authorized representatives will automatically invalidate the permit.
- 7. Damages caused by construction work or similar procedures will not make FPA, Inc. liable.

POST-WORK INSPECTION

Inspected By:	Inspected By:
Guard-on-Duty (To record workers' time of entry, exit, and equipment on the logbook)	Village Engineer/ Village Architect/ Village Manager (For inspection the following work day)
REMARKS	